



## **Board of Directors “Closed” Meeting**

February 28, 2014

Traffic Safety Associates, West Covina, CA

### **I. Call the meeting to order: 7:58**

### **II. Roll Call:** Interpreter(s): Darlene Dorough and Stephanie Portillo

Peggy Huber- Interim President and Treasurer

Juti Seshie-Vice President

Connie Loper-Member at Large

Dorene Holm-Secretary

Bob LoParo-Membership Committee Co-Chair

Polly Braiwick-Membership Committee Co Chair

Ryan Mahler website Committee Chair

Darlene Geyer – PDC and CMP Committee Chair

Dianne Nosch – CMP Committee Co-Chair

Beth D’Addario – PR Committee and Special Elections Committee Chair

Others:

### **III. Reading of SCRID Mission Statement:**

It is the mission of Southern California Registry of Interpreters for the Deaf to provide local forums and an organizational structure for the continued growth and development of the professions of interpretation and transliteration of American Sign Language and English. (Read by Connie)

### **IV. Approval of Agenda: Dorene moved to approve with corrections (4,0,0)**

**V. Approval of Minutes:** January 11, 2014 **Juti moved to approve minutes as submitted, 2<sup>nd</sup> by (3,0,1)**

**VI. President’s Report** – Peggy Huber - submitted

**VII. Vice President’s Report** Juti Seshie – no report submitted

**VIII. Treasure’s Report-** Peggy Huber –report submitted

a. Financial report

b. Treasurer’s report

- c. Financial standing report (budget vs. actual income/expenses)

**IX. Member-at-Large Report-** Connie Loper – late submission report

- X. Secretary's Report-** Dorene Holm – no report submitted

**XI. Standing Committee Reports**

- a. CMP -Darlene Geyer/Dianne Nosch – submitted report -**will stay on as CMP**
- b. PDC - Darlene Geyer - **Darlene Geyer has tendered her resignation as PDC Chairperson in an email and will stay to train the next PDC chairperson**
- c. Membership – Bob LoParo/Polly Braiwick – submitted report
- d. Lou Fant Memorial Banquet – Inactive
- e. Website Committee – (see motion) Report by incoming chair Ryan Mahler
  - i. From President – please ensure that events are not being double-posted. Several people are responsible for promoting events – keep communication open and frequent and review promotional venues before posting.
- f. Public Relations (see motion and report by incoming chair, Beth D'Addario)-will be meeting to work on PR protocol

**XII. Ad Hoc Committee**

- a. Bylaws committee- Juti Seshie no report submitted- **currently looking at dates for the committee to meet, will notify board**
- b. Special Election Committee (see motion, report by incoming chair, Beth D'Addario)

**XIII. Old Business-**

- a. Discussion of RID board resignation (Lewis Letter) – Juti and Connie
  - i. Will send Lewis Letter to board for review by January 17, 2014- **Letter to Lewis was not sent and this matter per the president is closed. The president stated since there was no letter then we have nothing to offer him.**

**Motion: Adjourn meeting and table remaining business until March 22, 2014.**

Dorene 2<sup>nd</sup> the motion.

Adjourned at 10:33pm (5,0,0)

- b. Board report website updates: Remaining report updates due:
  - i. Vice President-will post all reports by January 17 2014
  - ii. Member-at-Large- posted, but need to meet
- c. PPM update: Current versions on the website under “About Website.”
  - i. Can move to its own web page once update is complete

- ii. Each position needs to be reviewed with Peggy. Dates?

**XIV. New Business**

- a. Electronic conferencing – continue to meet in person, or consider electronic conferencing options?
- b. Reports posted in advance – requirement for business on the floor?
  - i. Review by board in advance, preparation for discussion
  - ii. Transparency to membership
  - iii. Saves time during meeting
  - iv. If posting in advance is required, will this prevent important business from being addressed?
  - v. Accountability of board members?
- c. Motions:

**Motion 20140228.1**

That the SCRID board approves the appointment of Ryan Mahler Website Committee Chair.

Rationale: Ms. Braiwick and Mr. LoParo have worked closely with Peggy Huber, Treasurer. They have completed training on membership committee processes. Both are SCRID members in good standing and are highly motivated to serve the SCRID membership and support the interpreting profession in Southern California.

Author: PHuber                      Motion by: PHuber                      Second: JSeshie

Discussion notes: None

Vote record: (4, 0, 0)

**Motion 20140228.2**

That the SCRID board approves the establishment of a Public Relations committee.

Rationale:

Author: PHuber                      Motion by: PHuber                      Second:

Discussion notes:

Vote record:

**Motion 20140228.3**

That the SCRID board approves the appointment of Beth D'Addario as Public Relations Committee Chair.

Rationale:

Author: PHuber

Motion by: PHuber

Second:

Discussion notes:

Vote record:

**Motion 20140228.4**

That the SCRID board approves a donation of \$75 to Presbyterian Church for rent of meeting space for the March 29<sup>th</sup> Face-to-Face board meeting.

Rationale: These funds are not included in the current budget for meeting expenses. However, as no free options for meeting space could be found after an exhaustive search, it is recommended that this expense be approved as an essential board operating function.

Author: PHuber

Motion by: PHuber

Second:

Discussion notes:

Vote record:

**XIV Announcements:**

**XV Adjourn: 10:33 pm**

Submitted by Beth D'Addario, for Dorene Holm, Secretary